

COURSE ON DIRECT TRAINER SKILL FOR NGO'S & OR'S

	1ST PERIOD 10AM TO 11 AM	2ND PERIOD 11 AM TO 12 AM	12 PM TO 12.15PM	3RD PERIOD 12.15PM TO 1.15PM	4TH PERIOD PM TO 2.00PM	1.15	
Day 1	REGISTRATION	OPENING ADDRESS	RECESS	QUALITIES OF GOOD INSTRUCTOR	HOW TO MANAGE THE CLASS		
Day 2	LECTURE MEHTOD	GROUP DISCUSSION		ROLE PLAY MEHTOD	USE OF TRAINING AIDS		
Day 3	USE OF AUDIO - VISUAL AIDS	CASE STUDY		PROBLEM SOLVING MEHTOD	LIB. SESSION		
Day 4	OBSERVATION MEHTOD	USE OF BLACK BOARD		LECTURE BY TRAINEES			
Day 5	SUNDAY			SUNDAY			
Day 6	PREPRATION OF STUDY MATRIAL	HOW TO PREPARE TRAINING PROGRAMMES		LECTURE BY TRAINEES			
Day 7	HOW TO MOTIVATE THE CLASS	ART OF PREPARING QUESTION PAPERS		LECTURE BY TRAINEES			
Day 8	HOW TO DESIGN SYLLABUS FOR A COURSE	IMPORTANCE OF UNIT LEVEL TRAINING		LECTURE BY TRAINEES			
Day 9	ART OF QUESTION - ANSWERING IN THE CLASS	EVALUATION OF TRAINING INPUTS (FEED BACK)		LECTURE BY TRAINEES			
Day 10	LECTURE BY TRAINEES			COURSE VALIDATION			

HPA/MBN