

WAN Message

FROM DIR/HPA/MBN
 TO ADGP/RLYS. & COMMANDO (Hr.) MOGINAND PKL
 ADGP/HAP, MBN (BY HAND)
 RANGE ADGsP/AMBALA, KARNAL, ROHTAK & REWARI
 IGP HISAR RANGE, HISAR
 COMMISSIONER OF POLICE, GGM, FBD & PKL
 IG/IRB BHONDSI, GGM
 W) POLICE HR. PKL
 ALL DISTT. SsP IN HARYANA
 ALL DCsP in GGM, FBD & PKL
 SP/COMMANDO/Hr. NEWAL, KARNAL
 SP/RLYS Hr. AMB/CANTT
 Comdts. 1ST & 3RD BN/HAP/AMB & HSR (BY HAND)
 Comdts. 2ND, 4TH & 5TH BN/HAP/MBN
 Comdts. 1ST, 2ND, 3RD & 4TH IRB Bhondsi, Manesar, GGM & Sunaria (RTK)

No. 58900-40/Trg. dated 24.12.2018 (.) It is intimated that the following short duration courses will be conducted at this Academy during the month of January, 2019, as per allotment of seats to each Range/Commissionerate (.)

Sr. No.	Name of the Course	Comm GGM	Comm FBD	Comm PKL	Range AMB	Range KNL	Range RTK	Range HSR	Range RWR	HAP	R&C	IRB	Total Seats	Course Director
1	02 Months Upper School Course from 01.01.2019 to 28.02.2019	As per allotment of seats by PHQ) vide their office WAN message No. 17301-70/T-2 dated 21.12.2018											391	DSP/Indoor & Outdoor
2	03 Months Intermediate School Course from 01.01.2019 to 31.03.2019	As per allotment of seats by PHQ) vide their office WAN message No. 17232-300/T-2 dated 21.12.2018											753	DSP/Indoor & Outdoor
3	10 Months Armourer Basic Course for ORs from 01.01.2019 to 31.10.2019	3	3	1	2	2	2	2	2	3	2	3	25	Sh. Mukesh Kumar, DSP/HPA
4	01 Week Refresher Course for PSO/Gunmen (NGO/ORs) from 01.01.2019 to 07.01.2019	6	6	2	5	5	5	5	5	3	5	3	50	Sh. Mukesh Kumar, DSP/HPA
5	03 days course on "Advanced Course in Mobile and Computer Forensic" for NGO/ORs from 01.01.2019 to 03.01.2019.	3	3	1	3	3	3	3	3	-	3	-	25	Sh. Yad Ram, DSP/HPA assisted by I/C Cyber Lab
6	01 day course on "Escort of Prisoners" for NGO/ORs on 02.01.2019.	6	6	2	6	6	6	6	6	-	6	-	50	Sh. Moji Ram, DSP/HPA
7	01 day course on "Awareness Generation Programme on Drug Abuse Prevention" for Police Functionaries (ASI to Dy. SP/ACsP), under the aegis of NISD, New Delhi on 03.01.2019.	6	6	3	6	6	6	6	6	6	3	6	60	Sh. S.K Sharma, DA/HPA
8	01 day course on "Duties and Functioning of Inspector/Sub. Insps. as SHO" (Male/Female) on 04.01.2019.	4	4	1	4	4	4	4	4	-	1	-	30	Sh. Raj Kumar, DSP/HPA
9	01 day course on "Fleet Management (M.T.)" for NGO/ORs on 07.01.2019.	10	10	2	10	10	10	10	10	10	8	10	100	Sh. Yad Ram, DSP/HPA
10	01 day course on "Human Rights and Police" with the collaboration of NHRC, New Delhi for NGO/ORs on 08.01.2019.	6	6	3	6	6	6	6	6	6	3	6	60	Sh. S.K Sharma, DA/HPA
11	01 day course on (i) The SC/ST (Prevention of Atrocities) Act, 1989 & the Protection of Civil Rights Act, 1955 (ii) The Juvenile Justice (Care and Protection of Children) Act, 2015 & POCSO Act, 2012 for GOs/Insp. on 09.01.2019.	3	3	1	3	3	3	3	3	3	2	3	30	Sh. Ram Pal, DDA/HPA
12	01 day Workshop on Citizen Portal HarSamay CCTNS 24 X 7 (The present Stage of Computerization/CCTNS project in Haryana) for NGO/ORs on 10.01.2019	6	6	2	5	5	6	6	6	3	2	3	50	Sh. Yad Ram, DSP/HPA assisted by I/C Computer Branch.

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13	One day course on "VIP Security Arrangements" for ORs on 11.01.2019.	10	10	2	10	10	10	10	10	10	8	10	100	Sh. Moji Ram, DSP/HPA
14	01 day course on "Laptop Theft and Banking Frauds" for NGO/ORs on 14.01.2019	3	3	1	3	3	3	3	3	-	3	-	25	Sh. Ajay Kumar, DDA/HPA assisted by I/C Cyber Lab
15	01 Week Refresher Course for PSO/Gunmen (NGO/ORs) from 14.01.2019 to 19.01.2019.	6	6	2	5	5	5	5	5	3	5	3	50	Sh. Mukesh Kumar, DSP/HPA
16	03 days course on "Gender Sensitization" under the aegis of NPA, Hyderabad for SI to Addl. SsP from 16.01.2019 to 18.01.2019	Seats (05 Nominations + 01 Reserve) will be allotted by PHQ for trainees of Haryana and (25-30 Police personnel from J&K, Punjab, Himachal Pradesh, U.T Delhi, U.T Chandigarh, Uttarakhand)											Sh. S.K Sharma, DA/HPA	
17	01 day course on "Court Craft" for NGOs on 21.01.2019.	10	10	2	10	10	10	10	10	10	8	10	100	Sh. Ajay Kumar, DDA/HPA
18	01 day Workshop on Section 498-A IPC & 41 CrPC for SHOs & Dy. SsP on 23.01.2019	3	3	1	3	3	3	3	3	3	2	3	30	Sh. Ram Pal, DDA/HPA
19	01 day course on "Awareness Generation Programme on Drug Abuse Prevention" for Police Functionaries (ASI to Dy. SP/ACsP), under the aegis of NISD, New Delhi on 25.01.2019.	6	6	3	6	6	6	6	6	6	3	6	60	Sh. S.K Sharma, DA/HPA
20	02 day Course on Soft Skills for Mitra Kaksh Police Personnel (NGOs/ORs) from 28.01.2019 to 29.01.2019.	6	6	2	6	6	6	6	6	-	6	-	50	Sh. Raj Kumar, DSP/HPA
21	02 days course on "Investigation Scrutiny/Lapses in Investigation" for GOs/Prosecution/NGO/HCs from 30.01.2019 to 31.01.2019.	DSP = 01 Insprs. = 01 Sub. Inspr. = 01 Astt. Sub. Insprs. = 01 Head Const. = 01 (Investigation Officers) from each Districts											Sh. S.K Sharma, DA/HPA	

Note :(i) Courses mentioned at Sr. No. 7 & 19 i.e. "**Capacity Building-cum-Sensitization on Drug Abuse Prevention for Police Functionaries**" is sponsoring courses by National Institute of Social Defence, NISD (Ministry of Social Justice & Empowerment, Government of India, New Delhi. The entire course fee, including boarding and lodging charges will be born by NISD (. So, in view of the prestigious course, all Units are therefore, requested to utilize all seats and select suitable candidates, as per allotment of seats.

(ii) Course mentioned at Sr. No. 10 is related to **Human Rights** is sponsored course by NHRC, New Delhi & HHRC, Chandigarh, so, in view of the prestigious courses, all Units are therefore, requested to utilize all seats and select suitable candidates, as per allotment of seats.

(iii) 06 Officers/Officials (05 nomination + 01 Reserve) to the rank of Sub Inspr. to Addl. SsP for the course mentioned at Sr. No. 16 i.e. "**Gender Sensitization**" under the aegis of NPA, Hyderabad proposed to be held from 16.01.2019 to 18.01.2019, may kindly be nominated by PHQ, PKL.

(iv) All Range ADGsP/IGsP/CsP are therefore requested to direct the concerned District SsP/Comdts. & DCsP to select and depute suitable candidates, in view of the "**The training in Police should remain focused on the lower ranks, younger age group and women**", as desired by DGP, Haryana vide their office WAN message No. 21494-612/OPS-2 dated 05.10.2016 (Point No. 30 of DGsP/IGsP Conference, 2015) (.)

Joining Instructions for the Candidates are as under:-


1. All Police personnel deputed for short courses or long courses must be in proper seasonal uniform.
2. Courses of two days and above duration will be residential courses.
3. Selected candidates must report one day prior commencement of each course.
4. No Leave/Permission will be granted during the course.
5. **Late arrival candidates will not be accepted.**
6. Basic knowledge of Computer for courses related to Cyber Crime is compulsory.
7. Proper movement order with duly attested photograph in uniform is compulsory.
8. All Trainees must reported with Proper Training Kit with Ceremonial Dress
9. The **medical fitness certificate is compulsory** for the courses of 15 days and above duration.
10. **Seats for Male/Female Police officials may be allotted in equal proportions in the courses related to Public interface.**

Sd/-
Director
Haryana Police Academy
Madhuban

OFFICE OF THE DIRECTOR, HARYANA POLICE ACADEMY, MADHUBAN
Endst. No. 58941-80/Trg. dated 24.12.2018

A copy of above is forwarded to the following for information & taking further necessary action on the below mentioned points:-

- Course Directors will be responsible to chalk out the training programme and ensure medical examination of all the trainees and will be responsible for the smooth functioning of the course and after conclusion of course Feedback/Course Report must be submitted in Training Branch for kind perusal of Senior Officers.
 - All Course Directors are also requested to prepare a panel of guest faculty for each courses and on the conclusion of each course either one day or the long duration, they must submit the result of each course for identification of suitable candidates as a Trainer.
 - At the Inaugural of the each course, the first lecture will be on the topic of Nationalism, Patriotism etc. & the National Anthem will be played with full honor on the occasion of the arrival of Chief Guest of the Course.
1. Sh. S.K Sharma , DA/HPA
 2. Sh. Ram Pal, DDA/HPA
 3. Sh. Ajay Kumar, DDA/HPA
 4. All DsSP/HPA
 5. Sh. Ranbir Singh, Supdt. (O), HPA
 6. CDI/HPA
 7. CLI/HPA
 8. Inspr. Amrik Singh Chahal, CDI (Short Courses, Outdoor)
 9. Reader to W/DIR, Trg. Advisor/HPA & SsP/HPA - (for kind information to the officers)
 10. I/Cs Officer's Mess (Old & New)
 11. Liaison Officer, Short Course, HPA -
- Please submit the training programme of each short course, one week in advance, so that necessary correspondence may be made with the concerned speakers, and also send report of each course with break-up of male-female trainees.
12. LO/HPA - **Please record the arrival of candidate, who have proper Medical fitness certificate in courses of 15 days and above duration with proper Movement order, photograph and also record the arrival of trainees of CDP/IMSC courses by maintaining unit wise their full service records.**
 13. I/C Computer - Please upload the Course Calendar on the website of HPA, Madhuban.
 14. I/Cs MTO, Golf View Mess, Library, P.A & Sound System, Multimedia/Photo Section, Private Cashier, NGOs/ORs Mess & Canteen
 15. ASI Ram Kumar, I/C MT School, HPA & ASI Mukesh, I/C Armourer Basic Course/HPA
 16. I/C Community Policing
 17. OASI/HPA
 18. ASI Bhumesh, I/C Cyber Lab, HPA


for Director
Haryana Police Academy
Madhuban