

INDOOR SYLLABUS RECRUIT BASIC COURSE

Law Paper 1st (IPC/CrPC)

Marks - 100

Topics (IPC)	Section
a) Explanation of words used in IPC	1,2,17,21 to 29,34,39,40, 43, 44,52 & 52 A.
b) General exception.	76 to 95, 96,97,99, & 100
c) Abatement and Criminal Conspiracy	107,108,109,114,120A,120B 124 A
d) Public Tranquility	140, 141 to 160.
e) Offence relating to public servants/ Elections	161 to 171
f) False information and evidence & Disappearance evidence	182, 186, 188, 201, 216, 216 A, 218, 221 to 225
g) Offences relating to public safety, decency and morality	279, 292 to 294 A
h) Murder & related Offences	299,300,301,302,304,304A&B, 306,307,309,330 to 333
i) Offences related to hurt	319 to 326, 337 & 338.
j) Wrongful restraint/ Confinement	339 to 342.
k) Kidnapping & Abduction	361 to 366.
l) Rape	375, 376(2), 376 (A,C,D) & 377.
m) Theft & extortion	378 to 382.
n) Extortion	383 & 384
o) Robbery & Dacoity	390 to 397,399,402
p) Criminal mis appropriation and criminal breach of trust	403to 406, 408 & 409
q) Stolen property	410 TO 412
r) Cheating & Mischief	419,420,425,428,435,436
s) Criminal trespass	441, 442, 452 & 454
t) Forgery	467,468,470 & 471
u) Marriages	497, 198 A
v) Criminal intimidation, insult & annoyance	506
w)Attempt to commit offence	511
<u>Criminal Procedure Code</u>	
(a)Definitions	1 & 2
(b)Power of superior officers & information to Police,	36,37,39,40
(c)Arrest of person	41(i) to 43, 46, 47(2), 48, 50, 55,60,75,76, 129(2), 151.
(d)Search and seizures	51,52, 93 to 95, 97, 100, 102, 165, 166
(e)Processes of summons/warrants	61,to 65,70 to 75 & 82
(f)Preventive actions by Police	49,107,109,149,150,151, 153
(g)Medical Examination	53 & 54.
(h)Persons to be produced before magistrate within 24 hours,	56, 57 & 76
(i)Powers of investigation & information to Police	154 to 157, 160, 161.
(j)Bail	50, 75, 436, 437, 439
(k) Maintenance of public order	129 to 131
(l) Prohibitory orders to prevent breach of peace	144

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Law Paper 2nd (Evidence Act & LSL)	Marks - 100
<u>Indian Evidence Act</u>	
(a)Definitions	1 & 3
(b)Admission & Confession	24 to 30
(c)Dying declaration	32 (i)
(d)Opinion of experts	45
(e)Privileged Communication	124
(f)Examination of witnesses	139, 145.
(g)Refreshing memory & rights of accused	159, 161.
Local & Special Laws	
(a)The protection of Human Rights Act,1993	2,3,12,13,14
(b)The protection of Civil Rights Act, 1955	2 to 7, 10,15
(c)Prevention of Atrocities to SC/ST Act,1989.	3,4,5 & 15.
(d)Juvenile Justice(care & protection)Act 2000	2,4,6,11,21,23 to 26,63
(e)Indecent representation of women (Prohibition)Act 1986	2,3,4,5,6,7
(f)Immoral Traffic Prevention, Act 1956	2 to 9, 14,15
(g)Bonded labor system (Abolition)Act 1976	2,4,16 to 22
(h)Cruelty to animals Act i960	2,11,12,13,14,36
(i)Wild life protection Act 1972	2,50,51,52,53
(j)Arms Act 1959	2A,b,3,4,8,9,19,20,25, 30, 37 to 39
(k)Police Act 5, 1861	2 to 5,7,8,10,20, 22,23,25, 28 to 31, 34 & 44
(l)Gambling Act No. 3 of 1867	1,3,4,5,13,13A & 13 B
(m)N.D.P.S Act no. 61, 1985	2,15,17,18,20,21,41to43 & 50
(n)Motor-Vehicle Act 1988	2 to 5,119, 122 to 130,177, 179, 182, 183, 184, 185, 192, 192A, 196,202,206.
(o) Indian Railway Act 1989	137,141,145,150,155,162,172,179.
(p) Information Act 2000	2,65,67,72,74,78,
(q) Copy Right Act	14,51,63,64, 66 to 70
(r) The identification of Prisoners Act, 1920	2 to 6
(s) The prevention of corruption Act, 1988	7 to 13, 17 & 19
(t) The Railway property (unlawful possession) Act 1966	2 to 7, 10 to 12
(u) Excise Act, 1914	5, 61, 67, 68 & 68 A
(v) Prevention of damage to public property Act, 1984	2 to 5
(w) The Police Forces (Restriction of Right Act, 1966)	2,3 & 4
(x) Dowry Prohibition Act 1961	3,4,6 & 8
(y) The Police (Incitement to disaffection) Act, 1922	2,3 & 4

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Law Paper 3rd (Police Science -I)

Marks - 75

(Theory) Marks - 50

1) Prevention of Detection of Crime:-

- i. Introduction and importance of beat system in crime control.
- ii. Beat system (rural and urban)
- iii. Night beat duty
- iv. Maka Bandi
- v. Road Patrol - Rules and duties of Police Constables.
- vi. Duties of constables when cases are reported in absence of SHO

II) Law and Order

Powers and duties of police constables / Role of Police during:-

- i. VIP Bandobust
- ii. Communal Riots, Natural Calamities Strikes and bands
- iii. Processions, Elections, Student & Labour Agitations.
- iv. Fairs, Festivals and Village Bazars.
- v. Direction of Hon'ble High Court in Nimit Kumar Case reg. traffic managements.
- vi. Road Signals, Traffic rules, Road Sign.

III) Security Duties:-

- i. Sentry and Guard Duties.
- ii. Escorts of Prisonets.

IV Police Records :-

- i. General Diary
- ii. Beat book - Point Book (sample signature book)
- iii. Sentries relief book - prisoners search register
- iv. Village crime Note Book Part - I to 5 and FIR index

V Procedure and Methods :-

- i. Collection of Criminal intelligence and checking of B.Cs
- ii. Search and bags / luggage
- iii. Methods of collecting information

VI Emergency Relief :-

- i. Types of emergency and relief required - cyclones, fire, flood , earth quick, Gas leakage, Train / Air Craft accident etc.
- ii. Knowledge of rescue operations and removal of causalities.
- iii. Maintenance of essential services concerning law and order.
- iv. Qualities of a Police Constable during emergency.

VII) Terrorism:-

- i. What is terrorism
- ii. Extremism of counter Terrorism.
- iii. Current scenario prevailing in the country.
- iv. Causes of terrorism .
- v. Terrorist and Extremist violence and Role of Police.
- vi. Various terrorist / extremist groups.
- vii. Insurgency

(Police Science -I)

(Practical)

Marks - 25

1. Ingredients of F.I.R
2. Entries in various registers of Police Station as A/C.
3. Preparation of true copies of entries of the Roznamcha.
4. Preparation of the lists to be kept in Police Station i.e. B.C's, P.O's, vital installations, VIP's /respectable person etc.
5. Verification of pass-port & Character.
6. Preparation & Verification of stranger's Roll.
7. Preparation & Verification of B.C. Roll.
8. Writing application of illiterate/ old persons
9. Recording statement of witnesses / complainant.
10. Writing notice U/S 160 CrPC.
11. Preparation of Kalandras U/S 107/151 CrPC and Section - 34 Police Act 1861.
12. Preparation of weekly/monthly diaries of Police Station.
13. Processes of Summon/Warrants
14. Nakabandi.
15. Raid

INDOOR SYLLABUS RECRUIT BASIC COURSE

Law Paper 4th (Police Science -II)
(Theory)Marks - 50

Marks - 75

A) Forensic Science and Medical Jurisprudence.

- i) General introduction of various physical clues like finger prints, foot prints, blood, hair, saliva, pieces of cigarette/ Bidi, pieces of cloths, fibre, glass, paint/ dust/ tyre marks/ skid marks/ grease & oil, tool marks etc. and their utility in Police work.
- ii} Scene of Crime :-
 - i. Importance of scene of crime
 - ii. Inspection and survey
 - iii. Preservation of scene of crime
 - iv. Method to handle witnesses.
 - v. Method of dealing with injured
 - vi. Method of dealing with accused.
 - vii. Transmission of information to Police Station.
- iii) Scientific Aids :-
 - i. General lecture on scientific aid to investigation.
 - ii. Preservation of finger prints and foot prints at the scene.
 - iii. Blood stains preservations.
 - iv. Use of glass, dust, hair, cartridges, weapons etc. found at the scene of during investigation.
 - v. Types marks
 - vi. Police dog squad and use of Police Dogs.
 - vii. Handling of victims, his relative and well wishers.
 - viii. Crime scene in a house breaking case.
 - ix. Crime scene in a road accident case.
 - x. Crime scene in a murder case

IV. Finger Prints :-

- i. Various types of finger prints & foot prints
- ii. Single digit classification.
- iii. FPB organization and its functions.

V Elementary knowledge of medical Jurisprudence

- i. Importance of medical jurisprudence.
- ii. Death
- iii. Asphyxial death.
- iv. Wounds.
- v. Poisoning with symptoms.
- vi. How to escort & dead body to the mortuary ?
- vii) Photography and its importance in Police work.
- viii) Pen picture (Portraits)
- ix) C.P.R. (Cardio Pulmonary resuscitation).
- x) AIDS awareness
- x) Memory test

XI First Aid and Hygiene.

- i) Definition/ Golden rules and importance of First Aid.
- ii) Fractures/wounds, bandages and checking loss of blood,
- iii) Artificial respiration in drowning cases.
- iv) First Aid during the following cases. :-
 - a) Burn Cases
 - b) Poisoning cases
 - c) Snake biting
 - d) Electrocution cases.
- v) Personal hygiene, health & family care.

(Practical) (Police Science -II)

Marks - 25

1. Preservation of physical clues on the scene of crime.
2. Location and identification of finger prints and methods of taking finger prints.
3. Lifting of finger prints.
5. Transportation of exhibits to PSL /experts.
6. Writing forwarding letters.
7. Preparation of search slips.
8. Practical use of cameras in photography,
9. Preparation of scene of crime of accident /vehicle theft cases.
10. Articles /instruments used in I.O.bag.
11. Giving artificial respiration.
12. Transportation of injured persons to the Hospital.
13. Use of bandages.
14. Preparation of Road certificate /lorry Voucher.
15. Preparation of receipt of dead body

INDOOR SYLLABUS RECRUIT BASIC COURSE

Law Paper 5th

(Police Organisation and Administration and Police Rules)
Marks - 50

- A) Police Organisation & Administration.
i) Origin and evolution of Police.
ii) Central Police Organisations like IB, CBI, CRPF/BSF, ITBP, CISF, RPF etc.
iii) Origin and Organisation of Haryana Police,
iv) Organisation of Railway Police, Haryana Armed Police/ Civil/District Police, traffic police/ CID, Vigilance Deppt, Home Guard, FSL & SCRB etc.
v) Badges of rank in the Police.
vi) Badges of rank in Army/Air force/Navy/BSF/CRPF/ITBP etc.
vii) Flags of Cars/stars of President/ Governor/ Minister/ DGP/ IGP/DIG/ SP etc.

B) Police Rules.

- | | | |
|--------|-------------------------------|--|
| i) | Organisation | P.Rule 1.1,1.2, 1.3, 1.6, 1.8,1.13, 1.19, 1.20, 1.21. |
| ii) | Clothing | P.Rule 4.4, 4.7 to 4.9, 4.14, 1.16 4.21. |
| iii) | Equipment | P.Rule 5.10 & 5.22 |
| iv) | Arms Ammunition | P.Rule 6.4, 6.9, 6 .10, 6.22. |
| v) | Leave | P.Rule 8.5, 8.6, 8.9, 8.10 & 8.15 |
| vi) | Accounts | P.Rule 10.14, 10.17, 10.32 & 10.69 |
| vii) | Appointment and Enrollment | P.Rule 12.13 to 12.17, 12.21, 12.22, 12.27, 12.28 & 12.39 |
| viii) | Discipline | P.Rule 14.2, 14.4,14.5, 14.7 to 14.11-A, 14.18, 14.27 14 .30, 14.32 & 14 .33 . |
| ix) | Reward | P.Rule 15 .3, 15 .5, 15.7 |
| x) | Punishment | P.Rule 16.2, 16.6, 16.7,16.17, 16.24, 16.28, 16.29 & 16.35 |
| xi) | HQRs. Establishment & Reserve | P.Rule 17.8 to 17.11 |
| xii) | Escorts/Guards | P.Rule 18.5 to 18.9 & 18.20. |
| xiii) | Investigation | P.Rule 25.10, 25.20, 25-22, 25.23, 25.38 |
| Xiiii) | Arrest/Custody | P.Rule 26.3, 26.16A, 26.17, 26.25,26.29. |

INDOOR SYLLABUS RECRUIT BASIC COURSE

Law Paper 6th

(Modern India & Role of Police, Human Rights)

Marks - 50

A) Modern India & Role of Police.

- Constitution of India-Silent features
- Fundamental Rights, Duties and Directive Principles.
- National Integration
- Major Social Problems
- Current Affairs
- Indian Culture, Culture of Haryana
- Organization of Police parties and communal parties and their ideologies.
- Standing order Toll free Telephone facility

ii) Public Relation

- What are public relation
- How every Constable is a Public Relation Officer of the Department?
- Principles of Police conduct/attitudes.
- Behavior towards public in performance of duties of beat patrolling, traffic regulation crowd control and VIP security.
- Police and Social Groups.
- Polity and Police Organization
- Introductions to India Polity
- Role of police in india.
- Good Manner & etiquettes.

iii) Ethics in Law Enforcement

What is ethics ?
Ethics and Law enforcement.

B) Human Rights.

1. Human Rights and Role of Police.
2. Universal declaration of Human Rights (1948) and obligation of India
3. Legal provisions for protection of Human Rights of complainants, suspects and accused persons- Duties and obligation of Constables.
4. Departmental guidelines on treatment of complainants, victims of crime, witnesses and accused persons.
5. Police code of conduct - proper behavoiur towards public in performance duties of beat patrolling traffic regulations, crowd control, performance of VIP duties, dispersal of unlawful assembles, assistance in investigation process etc. .
6. Proper treatment of women, children and weaker section of society.
7. DOs and Don'ts in protection and observance of Human Rights in day to day duties of the Constables.
8. Torture and other custodial crimes - Accountability punishment.
9. Organisation of National Human Rights Commission and its functions.
10. Police & Human Rights
11. Citizen's Charter
12. Gender Sensitization.
13. Ethnicity and cultural diversity.
14. Right of women & children

INDOOR SYLLABUS RECRUIT BASIC COURSE

Law Paper 7th (Human Behaviour and Criminology)

Marks-50

A) Human Behaviour :-

- i) Concept of Human Behaviour.
- ii) Types of Human Behaviour.
- iii) Characteristics & causes of abnormal behaviour.
- iv) Role of Police while dealing with abnormal behaviour.
- v) Individual and group behaviour.
- vi) Concept of crowd, crowd behaviour and role of Police.
- vii) Police public relations, causes of poor police public relation & suggestion to improve police public relations.
- viii) Police image, causes of worst image of Police and how to improve Police image.
- ix) Attitudinal Changes
- x) Management
- xi) Motivation
- xii) Leadership
- xiii) Human Anatomy
- xiv) Decision Making
- xv) Stress Management

B) Criminology :-

- i) Concept of crime and criminology. Importance of criminology in Police work
- ii) Types of crime and criminals, causes of crime and role of Police in detection and prevention of crime
- iii) Concept of juvenile delinquency, types, causes and role of Police in reformation of juvenile delinquency
- iv) Correctional institutions and role of counseling in reformation of the offenders.
- v) Crime against women & children and role of Police,
- vi) Family violence causes and role of Police in family counseling
- vii) Violence against girl child and role of Police.
- viii) Handling prostitutes while making raids.
- ix) White Collar Crime
- x) Theories of Penology
- xi) Reformatory Measures
- xii) Rehabilitation and Victim care

Subject:- RT

- 1. General Introduction
- 2. Factors about Radio Communication
- 3. Definition of R.T. & R.T. Procedure
- 4. Importance of Radio Telecommunication in Police working.
- 5. Phonetic Alphabets.
- 6. How to speak on Radio Telecommunication and while working on wireless.
- 7. Definitions of some standard Phrases
- 8. Types of Msg. and Priority of MSG.
- 9. Handling of Battery.

Samvedi Police a) English
b) Hindi

Computer

- 1. M.S. Office
- 2. Use of telephone/Fax/call phone etc.