

# INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

Law Paper 1<sup>st</sup> (IPC and CrPC-With Books)

Marks-100

**A) Indian Penal Code:-**

<u>Chapter</u>	<u>Section</u>
1. General Introduction	1 to 5
2. General Explanation	10,11,14.21 to 30,34 to 39,40, 41 to 44,52, 52A,53.
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8. False evidence & offences against public justice	191 to 193,196,198,201 to 203 211,212,216,216A 223to225,227
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14. Offences relating to marriage	494,497,498, 498A.
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**B) Criminal Procedure code:-**

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6. Processes to compel appearance	68 to 90
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34.	Disposal of property	451 to 459
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## INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

**Law Paper -2<sup>nd</sup> Evidence Act and Local and Special Law**

**(Mark - 100)**

- (A) **Evidence Act:-** 3,7 to 11, 17, 24 to 30, 32,35, 45, 47, 53 to 55, 59 to 65, 73, 74, 75, 101 to 110, 113, 113A, 114,114A, 118, 119, 123 to 125, 132 134, 137 to 141, 145, 146,157, 159 to 161.
- (B) **Local and Special Law:-**
1. Indian Arms Act, 1959 2, 3 to 12, 17, 19, 25 to 30, 39
  2. Indian Explosive Act, 1884 2, 5, 6 B C, 7, 9 A B C D, 13
  3. Explosive substance Act. 1908 1, 2 to 7
  4. Motor Vehicle Act, 1988 2, 3 to 5, 29, 39,66, 112,113, 114, 119 to 130, 132 to 134, 140 to 144 ,146, 160, 161 to 164, 165, 166, 177,178 to 190, 192, 194, 196, 202, 206,207
  5. Railway Act, 1989 137, 141 to 147, 150 to 157, 160, 162, 164, 166, 172 to 175, 179
  6. Immoral Traffic (Prevention) Act, 1956 2 to 9, 13, 14, 15.
  7. Prevention of corruption Act, 1988 7 to 13, 17, 19
  8. Protection of civil Rights Act, 1955 2 to 7
  9. Public Gambling Act, 1867 1, 3, 4, 5, 13, 13A, 13B, 15
  10. Narcotic drugs and Psychotropic Substance Act, 1985 2, 15 to 22, 27 to 31, 41, 4, 43, 50 ,52, 55, 57
  11. Essential Commodities Act. 2, 3, 4, 7 to 10, 10A, 11, 12,12A,15A
  12. Prevention of atrocities to SC/ST Act, 1989 2, 3, 4, 5, 14
  13. Police Act, 1861 2, 3, 4, 7 to 10, 13 to 15, 23, 25 to 30, 34, 44
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  15. Protection of Human Rights Act, 1993 2, 3, 4, 5, 12, 13, 14
  16. Information Technology Act, 2000 65, 67, 72, 74, 78
  17. Cable T.V. Network regulation Act, 1995 2,2A, B, 3, 4, 5, 6, 7, 8, 10, 11, 16,18
  18. Foreigners Act, 1946 1, 3, 4, 14
  19. Citizenship Act, 1955 3 to 13, 17
  20. Indian Official Secrets Act, 1923 2, 3, 4, 5, 6, 10
  21. Prevention to damage to public property Act, 1984
  22. Representation of Peoples Act, 1951 123 to 136
  23. Unlawful Activities Prevention Act, 1967
  24. Prevention of Seditious Meetings Act, 1911

## INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

26. **Administrative Law**

- a) Delegated Legislation.
- b) Judicial Review of administrative actions.
- c) Principles of Natural Justice .

27 **The Transfer of Property Act, 1882**

- Sec-5 - Transfer of property defined.
- Sec-6- What may be transferred.
- Sec-53- Fraudulent Transfers.
- Sec-53A- Part Performance.

28. **The Registrations Act, 1908**

- Sec-17 Documents of which registration is compulsory.
- Sec-18 Documents of which registration is optional.
- Sec-19 Documents in Language not understood by Registering officer.
- Sec-20 Documents containing interlineations, blanks, erasures or alteration .

29 **The Electricity Act, 2003**

- Sec-131 Theft of electricity
- Sec -136 Theft of electric lines and materials
- Sec-137 Punishment for receiving stolen property.
- Sec-138 Interference with meters or works of licensee .
- Sec-139 Negligently wasting electricity or injuring works.
- Sec-140 Penalty for maliciously wasting electricity or injuring works.
- Sec- 149 Offences by companies.
- Sec-150 Abetment.
- Sec-151 Cognizance of offences
- Sec-152 Compounding of offences.

30 **Environment ( Protection) Act , 1986**

- Sec-7 Persons carrying on Industry, operation etc, not to allow emission or discharge of environmental pollutants in excess of the standards.
- Sec-8 Persons handling hazardous substances to comply with procedural safe-guards.
- Sec-9 Furnishing of information to authorities and agencies in certain cases
- Sec-10 Power of entry and inspection.
- Sec-11 Power to take sample and procedure to be followed in connection therewith.
- Sec-19 Cognizance of offences .

31 Land Laws (One Week's Training At Ambala )

32 The Dowry Prohibition Act, 1961 (Sec- 2,3,4,4a,5,6,7,8)

33 Probation Of Offenders Act, 1958 (Sec.- 3,4,5,6 & 12 )

34 Identification Of Prisoners Act,1920

35 Mental Health Act, 1987 (Sec- 2,23,24,25,48 & 82)

36 Telegraph Wires (Unlawful Possession) Act, 1950

37 Passport Act, 1967 Sec- 2,3,4,6,12

38 National Security Act, 1980 Sec- 3,4,8,13

## **INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE**

- 39 Copy Right Act, 1957 ( Sec-14,51,63 & 66)
- 40 Prevention Of Cruelty To Animals Act, 1960 ( Sec-11,25,26 & 28)
- 41 Excise Act, 1914 ( 61)
- 42 The Indecent Representation Of Women (Prohibition) ( Sec.2,3,4,5,6,8)
- 43 Consumer Protection Act, 1986 ( Sec-9,10,11,16, 17,20 & 21)
- 44 The Persons With Disabilities (Equal Opportunities, Protection Of Rights And Full Participation) Act, 1995 ( Relevant Section)
- 45 Re Natal Diagnostic Technique Act, 1994 ( Relevant Section)
- 46 The Wild Life (Protection) Act, 1972 ( Sec-9,17-A,50,51,52)
- 47 SC/ST Prevnation of Atrocities Act 1989 Sec. 2,3,4,5,14
- 48 Right to information Act 2005-3 to9, 15,18 to 20
- 49. Protection of Women from Domestic violence Act. Sec. 2,3,5,8,9,10, 16,17,20,22,30 to 33

# INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

Law Paper 3<sup>rd</sup> Police Science -I (Marks - 100)

Theory

Marks - 75

1. Investigation of Crime.

- (a) General Principles of investigation and qualities of an investigation officer.
- (b) Preparation of FIR, Characteristics & evidentiary value of FIR.
- (c) Procedure and methods of investigation:--
  - i) Inspection of scene of occurrence, photography & plan drawing
  - ii) Collection of physical evidence.
  - iii) Consultation of crime records, local district and State records.
  - iv) Interrogation of witness, suspects and accused persons.
  - v) Recording statement of witnesses & confessional statement of accused.
  - iv) Searches and seizures.
  - vii) Arrest in the light of directions of Honorable Supreme court in DK. Bhus case.

Employment of sources and agents.

- (i) Co-ordination with the police station and districts.
- (ii) Checking of receivers of stolen property.
- (iii) Shadowing of suspects.
- (d) Preparation of case diaries.
- (e) Incorporation of proper evidence in case diaries.
- (f) Investigation of the following cases:-
  - (i) Robbery and dacoity
  - (ii) Burglary
  - iii) Murder
  - iv) Criminal breach of trust, Bank frauds, Insurance, Postal, telegraph railway frauds etc.
  - v) Counterfeit coins and forgery of currency notes & other valuable documents like stamp paper & Bank instruments.
  - vi) Hoarding, black marketing and profiting Essential commodities.
  - vii) Investigation of cases when the victim is women: Rape, Dowry death etc. Special precautions to be taken.
  - viii) Extradition of accused / criminals.
  - ix) Cyber and mobile crime.
- (g) Preparation of special report of cases.

2. Handling of Cases in Courts and Actions Thereafter

- a) Pairvi of cases in court and assistance to public prosecutors / Special Public Prosecutors
- b) How and when to seek the assistance of Govt. Examiner or Question Documents and other technical assistance in the case of investigation cases?
- c) How to give evidence in court .
- d) Process of obtaining release of documents and cash held in court's custody after the case is finalized .

## INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

### 3. Prevention of Crime

- (a) Patrolling and surveillance.
- (b) Collection of Criminal intelligence.
- (c) Preventive Detention:--
  - (i) Application of Sec. 151 Cr. Pc. And its various ingredients.
  - (ii) Watch to surveillance over habitual offenders and convicts.
  - (iii) Prevention of special types of crime like dacoity & burglary.
  - (iv) Preventive provisions of Cr. Pc. Ss. 106 to 110, 117, 124, 133, 145, 147 and chapter IX, XI, & XII
- (d) Supervision and control.

### 4. Crime, criminals and crime record:-

- (a) Gang registers and gang cases
- (b) Various types of crime and criminals.
- (c) Need and importance of:--
  - (i) Police station record.
  - (ii) Distt Crime Record Bureau.
  - ¼iii½ S.C.R.B at district & state level.
  - (iv) N.C.R.B.
  - (v) Interpol.Crime record management including computer records.

### 5. Community Policing

1. Concepts of Community policing
2. Police Public Partnership
3. Community Policing and Prevention of Crime
4. Implementation Strategy
5. Survey and Re-engineering
6. Suraksha Saathi

### 6. Maintenance of order & Security:--

- (a) Election duties.
- (b) Handling of natural calamities i.e. fire, cyclone, earth, quake, land slides, rail- accidents, air craft accidents. Case study of Gujarat earthquake
- (c) Emergencies arising out of agitations political, communal, linguistic, agrarian, labor and student, industrial disputes etc.
- (d) Security of VIP's
- (e) Vital Installations, railways, industrial establishments and hijacking /sabotage of aircraft.
- (f) Foreigner's registration and movements.

## INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

Practical

**PS-I**

**Marks - 25**

1. Registration of FIR of the following cases:--
  - (a) Robbery and dacoity.
  - (b) Burglary.
  - (c) Murder.
  - (d) Rape.
  - (e) Dowry death case.
  - (f) Cases under N. D. P.S Act.
  - (g) Cases under prevention of Corruption Act
2. Preparation of Site Plan (map)
3. Various memo's search memo, recovery memo, arrest memo identification parade memo etc.
4. final report.
5. notice u/s 160 Cr.PC.
6. Portrait Parle of accused / suspects / Missing persons.
7. History sheet, personal file, B.C. Roll, Hue & Cry Notices, Stranger Roll, Information Sheet etc.
8. Writing case diaries.
9. Case study on murder, rape, theft & Dacoity.



## INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

Law Paper 4<sup>th</sup> Police Science - II (Marks - 100)

### Theory

Marks - 75

#### 1. Forensic Medicine:-

- (a) Scope and importance of forensic medicine to police.
- (b) Examination of scene of occurrence from the point of view of medico - legal evidence.
- (c) Methods of establishing identity of living subjects, including determination of age.
- (d) Methods of establishing identity of dead persons, exhumation, post-mortem examination, examination of mutilated bodies and skeletal remains.
- (e) Medico-legal aspects of death, with emphasis on cause and time of death distinction between homicidal, suicidal, accidental and natural deaths.
- (f) Violent asphyxial death by hanging, strangulation, throttling, suffocation and drowning.
- (g) Medico legal aspects of wounds & injuries.
- (h) Sexual offences-rape, criminal abortion and infanticide.
- (i) Medico-legal aspects of poison commonly used in commission of crime in India.
- (j) Pen Picture  $\frac{1}{4}$ Portraits $\frac{1}{2}$
- (k) C.P.R  $\frac{1}{4}$  cardio pulmonary resuscitation $\frac{1}{2}$
- (l) AIDS Awareness
- (m) Memory Test

#### B Forensic Science

- (1) History of forensic science in India.
- (2) F.S.L. and other expert institutions and their utilization in police work.
- (3) Scene of occurrence and principals of preservation and examination there of.
- (4) Various physical evidences and their importance in detection of crime.
- (5) Identification and collection of the following clues- hair, fibers, fabrics, blood, semen and other body fluids, soil, dirt and dust, tyre impression and skid marks, glass and paints, telegraph and traction wires and cables. Burnt remains (arson cases)
- (6) Forgeries, erasures, alterations, additions, obliteration of documents and counterfeit of coins and currency, hand writing, type script, printed matter, paper and ink.
- (7) Ballistics- fire arms, cartridges, bullets, range of fire, explosives and improvised explosive Devices(IED'S)
- (8) Alcohol, drugs and narcotics.

## INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

- (9) Blood animal and human-blood grouping.
- (10) Photography in police work- crime scene photography.
- (11) Infrared, ultra - violet, X-rays their importance and application. Tracing materials and detections.
- (12) Interrogation of witness and accused by polygraph.
- (13) DNA Test

### **C. Finger Prints**

1. History of Finger Prints.
2. Meaning and definition of finger prints.
3. Characteristics of Finger Prints and patterns of Finger Prints.
4. Classification of Finger Prints (Primary, Secondary and Final)
5. Types of Finger Prints ( i.e. visible, invisible, plastic finger prints)
6. Determination of place of Finger Prints.
7. Preservation, Collection, Handling & Packing of Finger Prints.
8. Various methods & techniques for developing finger prints :-
  - a) **Physical Methods** - Lighting method, powder method, Lesser Luminescence method, X-ray method, Iodine Fume method.
  - b) **Chemical Methods** - Ninhydrin development, Silver nitrate development
9. Tools and Methods of taking Finger Prints.
10. Importance of Finger prints in investigation.
11. Evidentiary value of Finger Prints and evidence of Finger Print experts.
12. Photography of Finger Prints.
13. Single Digit Record System and Ten Digit Record System.
14. **Foot Prints:-**
  - a) Importance of Foot- Prints
  - b) Identification , Location , Collection and lifting of Foot Prints.

### **Part-3 First Aid and Hygiene**

- 1) First A-d and its Importance.
- 2) Fracture and Wounds.
- 3) Artificial Respiration in drowning cases.
- 4) First Aid in poisoning cases.
- 5) First Aid in burn case
- 6) First Aid in electrocution cases.
- 7) Personal hygiene health & Family Case.



## INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

Law Paper 5<sup>th</sup> Modern India & Role of Police & Human Rights. (Marks-100)

A Modern India & Role of Police:-

1. Definition, Characteristics & Preamble of Indian Constitution.
2. Concept of citizenship and Fundamentals duties of a citizen.
3. Directive principle's of the State Policy.
4. Fundamental Rights and role of Police.
5. Political Parties & their ideologies and role of police.
  
6. Political , Economic, social and cultural changes in India and role of police.
7. Threats of communalism, regionalism, linguistic, fundamentalism, extremism and terrorism to the national unity and integrity and role of police.
8. Changing role of police in the context of presents social order and need for behavioral changes in the police works.
9. Role of a Police officer in stressful situations.
10. Code of Police Conduct.
11. History of Cultural Heritage of Haryana State.
12. Organization function and power of National minority Commission.
13. Organization function and power of National Election Commission.

### **Human Rights**

1. Concept of Human Rights - History- Evolution in India as well as on international level.
2. Human Rights and constitutional provisions --- Part III and IV of the constitution and responsibilities of Police.
3. Special attention to article 20,21&22 of Indian Constitution.
4. Human Rights Provisions in various laws enforced by police.
5. Important international Human Rights Instruments and role of Police. Code of ethics for law enforcement agencies.
6. Violation of Human Rights by police while making arrest, search and seizure, its cause and remedies. Human Rights of suspected/accused persons and role of Police.
7. Custodial violence- Rape, torture , death & Illegal detention, causes and remedies there of. Direction of Hon'ble Supreme Court - reg. Arrest in D.K. Basu's case.
8. Departmental/Judicial Instructions issued on the use of Hand-cuffs.
9. Role of Police an protection of Human-Rights of weaker sections of the society .
10. Special responsibilities of the police to combat bonded labor , Child-Labor and denial of minimum wages etc.
11. Crime against women and special responsibilities of the police to safeguard rights of women.
12. Role of Supervisory officers for redresal of the complaints reg. Human Rights of the citizens.
13. Role of Supervisory officers in fostering Human Rights values and culture in police organization.
14. Functions & Power of NHRC/SHRC in the Lights of provisions of the protection of Human Rights Act 1993.
15. Various other organization at international , National & Local level and their activities ( including NGO's)
16. Important court judgments on the issues of Human Rights.
17. Institutional Analysis
18. Interface with support services.
19. Field visit to NGO's, protective/rescue homes.
20. Input by leading criminal lawyers.
21. Orignation function and power of National Commission for Sc/ST.
22. Orignation function and power of National Commission for Women.

## INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

Law Paper 6<sup>th</sup> Police Organisation & Administration and Police Rules.

Marks -100

- A. Police Organisation & Administration
1. History-evolution of the police in India.
  2. MHA, Central Police Organizations & Institutions:-
    - a. Intelligence Bureau.
    - b. Central Bureau of Investigation.
    - c. Bureau of Police Research and development.
    - d. Central Reserve Police Force.
    - e. Border Security Force.
    - f. Indo Tibetan Boreder Poice.
    - g. Railway Protection Force,
    - h. National Police Academy.
    - i. Institute of Criminology and forensic Science.
    - j. Central Industrial Security Force
  - k. Central Forensic Institute.
    - (a. Central Detective Training School- Chandigarh, Calcutta & Hyderabad.
    - (b Central Forensic Science laboratory- Chandigarh, Calcutta & Hudrebad.
    - (c Cenrtal finger Prints Bureau - Calcutta .
    - (d National Crime record Bureau .
  3. Indian Armed Forces including T.A, N.C.C.& ACC
  4. State Police Organisation.
    - (a State Level
    - (b Range Level
    - (c Distt Level
    - (d Sub Division/Circle level
    - (e P.S. Level.

### **OTHER UNITS**

- i SCRB/FPB/HPA/Commando/CPT&R/CID(Hr)
- ii State Vigilance Bureau/CID Crime
- iii District Crime record Office
- iv Women Police
- v. Railways Police
- vi. Traffic Police & Highway Traffic Polce.
- vii. State Forensic Science Laboratory.
- viii. Haryana Armed Polce.
- ix. Police Wireless
- x. Home Guard.
- xi. I.R.B.

### **A. Administration**

1. Administrative set up of state Govt.
2. Local self Govt. Institutions - ( Urban and Rural )
3. District and Sub- Divisional administrative set-up & relation between:-
4. Magistrate.
  - A) Police & Magistatry
  - B) Police & judiciary
  - C) Police and medical Deptt..
  - D) Police and Post & Telegraph deptt.
  - E) Police and customs, excise , Jail Revenue settlement deptt. B.D.O., Panchayats
5. Rank & Badges of Police , Army , Navy and Air Force.

## INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

6. Flags & Stars of the car of the president, Governor, Minister, DGP, IGP, DIG, SP etc.

( c ) **Police Rules**

Chapter-I	Sec 1 to 10, 12,13, 15 to 21
Chapter-2	Sec 2.2, 2.15,2.19,2.20, 2.24
Chapter-3	Sec 3,4,8,9,17,20,21,28,32
Chapter-4	Sec 2,4,5,6,16, 22,25,26,28,30
Chapter-5	Sec 2,5,12,16,17,18,22,22
Chapter-6	Sec 1,2,3,4,7,8,10,11,13 to 19, 22 23,27,34
Chapter-7	Sec 4,5,25
Chapter-8	Sec 4,5,8,9,10,11,13,14,15,17
Chapter-9	Sec 31,34, 35
Chapter-10	Sec 2,4,5,6,7,8,10,14,16,17,48, 50,52,60,69, 90, 108,117,148,152
Chapter-11	Sec 1,2,5,6,10,24,51,52,54,63,68 ,70.
Chapter-12	Sec 1,2,8,22,27,28,36,37,38,39,41.
Chapter-13	Sec 1,2,3,7,8,9,10,15,17,18,19.
Chapter-14	Sec 1,2,2A,4,8,10,11,12,14 TO 19, 21,23,26,28,30,33,34,35, 46,47, 54,56.
Chapter-15	Sec 1,3 TO 12,14,15,16,18,20,24.
Chapter-16	Sec Whole (except 16.6,9,25,26,27,33)
Chapter-17	Sec 1 to 13, 17,21,22.
Chapter-18	Sec 1 to 5,8,21,34.
Chapter-20	Sec 20.5,20.7,20.10.,20.11,20.14,20.18, 20.19.
Chapter-21	Sec 1,4,20,35.
Chapter-22	Sec 1 to 8,10,12,15,16,18,45 to 76,79.
Chapter-23	Sec 1,4,5,8,9,10,11,12,15,16,17,18.
Chapter-24	Sec 1,3,4,5,7,12,13,15.
Chapter-25	Sec 1 to 4,9,10,11,13,15,16,17,21,22,23,28, 29,31,32,35,53,54.
Chapter-26	Sec 1 to 9,11,12,16A,29.
Chapter-27	Sec 1,10,29.
Chapter-28	Sec 1,2,5,6,6A,7,10,18,19.

Special emphasis will be put on conduct of DEs, Accounts, managing of stores, inspection of police station and other police units.

## INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

Law Paper-7 Human Behavior, Relationship management, leadership & Supervision ( 100 Marks)

1. Behavior Psychology
2. Socio-Psychological and cultural factors influencing behavior
3. Organization Behavior
4. Individual in Organization
5. Theory of Personality
6. Self Perception
7. Motivation.
8. Interpersonal effectiveness
9. Group Dynamics.
10. Managing conflict.
11. Negotiation Skills
12. Transactional Analysis.
13. Team Building.
14. Leadership and Leadership Styles.
15. Time Management .
16. Stress Management.
17. Communication Skills
18. Video films on leadership, Communication skills, Transactional Analysis, Team Building.
19. Dynamics of Relationship.
20. Individual & Personality Factor in Relationship.
21. Importance of Manner and Etiquette in Building Relationship.
22. Communication as an Effective Tool in Relation ship Management.
23. **Role playing with :-**(Video-graphy & reply method)
  - a. Public
  - b. Women.
  - c. Children
  - d. Youth/Student
  - e. Minority.
  - f. Industrial Labor.
  - g. Media
  - h. Public Representative.
  - i. Local Bodies
  - j. Stress Management
24. Functions of Managements.
25. Delegation of Powers
26. Supervision Skills.
27. Qualities of Good Supervisors.
28. Discipline and control.

## INDOOR SYLLABUS FOR PROB/DSP BASIC COURSE

Law Paper 8<sup>th</sup>

CRIMINOLOGY

Marks - 50

1. Concept of criminology
2. Criminological factors :-
  - (a Psychological
  - (b Sociological
  - (c Economic
  - (d Political
  - (e Religious
  
3. **Deviance & Delinquency**
  1. Individual Deviance
  2. Collective Deviance -- Organized Defiance of Authority - Organized Crime, Gangsterism.
  3. Collective Defiance of Authority and Rules .
  4. Juvenile Delinquency.
  5. Professional Criminals.
  6. Social Vices ( Gambling, Alcoholism, Drug-abuse and Prostitution)
4. **Emerging Trends in Crime**
5. **Penology.**
  - a) Concept of penology
  - b) Provision for punishment including imprisonment
  - c) Measures for correction & reform of Criminals.
  - d) Provisions for Parole, Probation & Corrective Institution.
  - e) Recidivism & Measures to Discourage the same
  
6. **Victimology**
  - a) Concept and Objective.
  - b) Criminal justice System & Criminals.
  - c) Co-ordination, Co-operation with Government & Non-Government Institution & Groups Engaged in Social Reforms.

Paper-9 Computer

50 Marks

1. Hardware
2. Operating System
3. Window 2000/XP
4. MS office
5. Internet- email
6. Computer crime
7. Use of Telephone/fax/Cell phone etc.

Paper-10

**Book Review/Project**

50 Marks

- a) Book Review 25 Marks
- b) Project 25 Marks

Paper - 11 RT

Paper - 12

- a Communication & Social Skills
- b. Spoken English

**13. Director's Assessment**

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**100 Marks**