

**Workshop on maintenance of accounts, purchase procedure, audit
Objections & case law.**

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| 10.00 – 10.15 AM | - | Registration |
| 10.15 - 10.30 AM | - | Inaugural address by Shri P.R.Deo, IPS, Joint
Director/HPA |
| 10.30 – 10.45 AM | - | Tea |
| 10-45 - 11.30 AM | - | Maintenance of accounts by
Shri Mahesh Sharma, Accounts Officer, AP & Trg. |
| 11.30 – 12.30 PM | - | Purchase procedure by Shri Raj Kumar, SO/HAP |
| 12.30 – 01.30 PM | - | Audit objections by Sr. Audit Officer, AG,Hr. |
| 01.30 – 02.30 PM | - | Lunch |
| 02.30 – 03.30 PM | - | Case Law & General discussions by Shri Sajjan Singh
DSP/HPA / Sh. Mahesh Sharma, A.O., AP & Trg . |
| 03.30 - 04.00 PM | - | Feed back |