

**One day Course on Fleet management for DSPs/Insprs
Programme**

Day 1st

- | | | |
|-----------------|---|--|
| 10.00- 10.30 AM | - | Registration |
| 10.30- 11.15 AM | - | Inaugural & fleet management – An Overview |
| 11.15- 11.30 AM | - | Tea- Break |
| 11.30- 12.30 PM | - | Maintenance and Repairs of Vehicles |
| 12.30- 02.00 PM | - | Registration, Insurance & Financial Limits, pertaining to vehicles, running limit & Average etc. |
| 02.00- 03.00 PM | - | Lunch- Break |
| 03.00- 03.45 PM | - | Condemnation of Vehicles, procedure for condemnation& Auction. |
| 03.45- 04.30 PM | - | Dos' & Donts' for keeping vehicles in good condition |
| 04.30- 05.00 PM | - | Feed Back |

Police Deptt.

HPA/MBN

**One day Course on Fleet Management & Accts. Matter for ASsP/DSsP
Programme**

Day 1st

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|-----------------|---|---|
| 09.30- 10.00 AM | - | Registration |
| 10.00- 11.00 AM | - | Inaugural address & fleet management – An Overview |
| 11.00- 11.30 AM | - | Tea- Break |
| 11.30- 12.30 PM | - | Maintenance and Repairs of Vehicles & Dos and Don'ts for keeping vehicles in god condition. |
| 12.30- 01.30 PM | - | Condemnation of Vehicles, procedure for condemnation& Auction. |
| 01.30- 03.00 PM | - | Lunch- Break |
| 03.00- 04.30 PM | - | Financial Management |
| 04.30- 05.00 PM | - | Feed Back |